1. Documents required for Gov. paperless

Applicant photo, pan card copy (with date of birth), applicant Gov. Id copy and authorized person Gov. Id card copy and Authorization Letter.

2. Procedure for video and other approval procedure.

Once documents received the same day or next day applicant get an OTP it is *Mandatory for*first process. DSC core team will call there number for getting OTP.(If any mistakes in enrolments or mistakes in authorization letter again need OTP .)(OTP time 10mins)After otp applicant get a confirmation please check with details if any mistakes in that call with 5 mins our DSc core team.

After OTP verified applicant get a video link for video verification in their mail id and mobile number . They can also do with their android mobile and laptop or desktop. While recording video applicant has to say the sentence (Ex: I ROCKY have **applied for digital signature with Capricorn CA. My video code xxxxxxxx.**. (Use any language to speak).

1. Upload all documents in Capricorn portal.
2. <https://www.capricornca.com/upload-document/>

4 You can also record your video using Android Apps (Capricorn Customer Application). To download our Android app from Google play store.

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